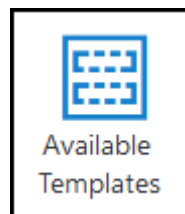







Download Templates

To select and download a **Template** to your clinical system:

1. From Outcomes Manager GP select **Available Templates**.

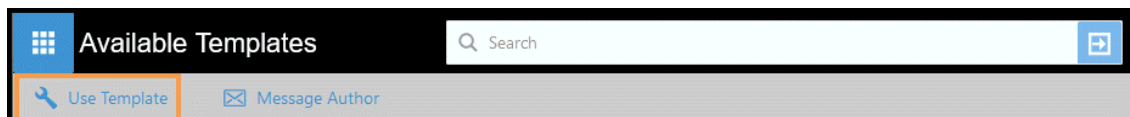


A list of **Templates** displays with the **Version status** to the right of the **Template** details.

-  **Awaiting Download** - Template already selected and awaiting download in your clinical system.
-  **Not Used** - Template available for selection.
-  **Out of Date** - Template out of date and no longer in use.
-  **Owner** - Template that your practice has created.
-  **Up to Date** - Template already in use at your practice.

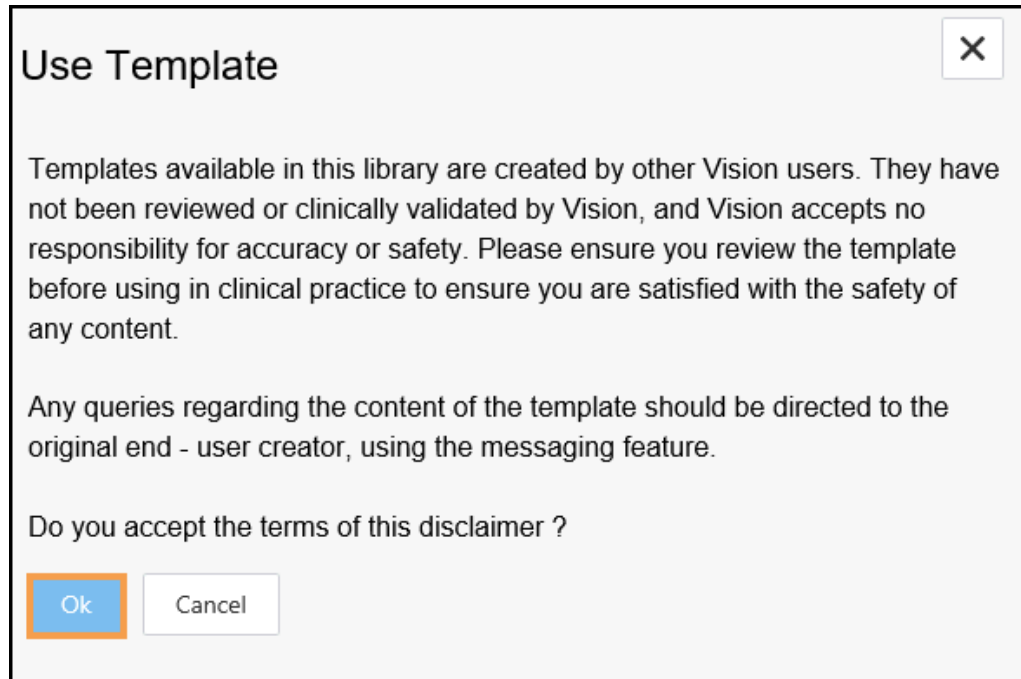
2. Select a **Template**.

Use Template displays below the toolbar.



3. Select **Use Template**.

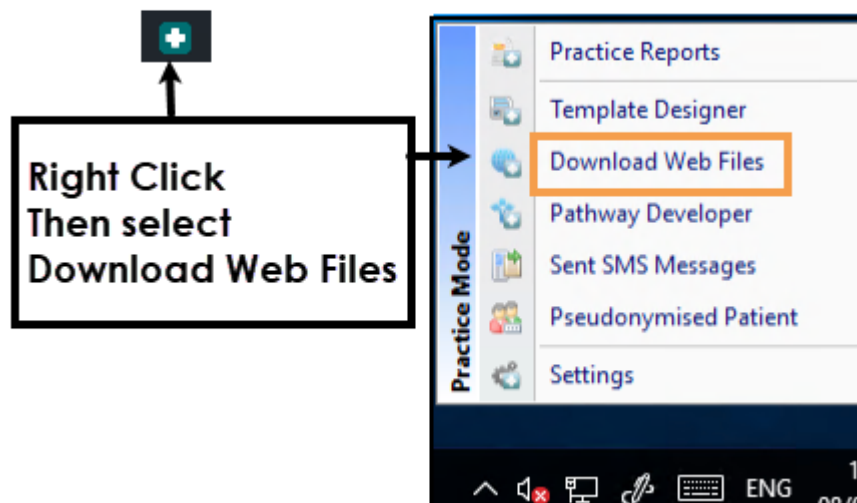
A **Disclaimer** displays.



4. Select **OK** to proceed.

The **Dashboard** refreshes and the **Template Status** updates to **Awaiting Download** .

5. Sign in to **Vision**, right click on **Vision +** and select **Download Web files**.

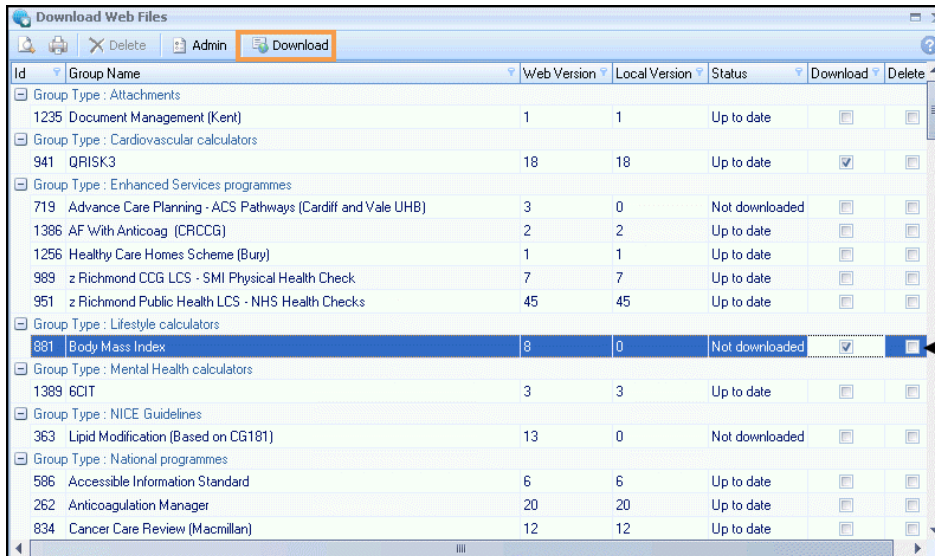




Note - To access **Download Web Files**, you must not have a patient selected in **Consultation Manager** otherwise the patient-specific menu displays.


A list of **Templates** and **Calculators** available for download and those already in use display.

6. Select **Download** next to the template(s) you want to use in your practice.



Id	Group Name	Web Version	Local Version	Status	Download	Delete
Group Type : Attachments						
1235	Document Management (Kent)	1	1	Up to date	<input type="checkbox"/>	<input type="checkbox"/>
Group Type : Cardiovascular calculators						
941	QRISK3	18	18	Up to date	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Group Type : Enhanced Services programmes						
719	Advance Care Planning - ACS Pathways (Cardiff and Vale UHB)	3	0	Not downloaded	<input type="checkbox"/>	<input type="checkbox"/>
1386	AF With Anticoag (CRCCG)	2	2	Up to date	<input type="checkbox"/>	<input type="checkbox"/>
1256	Healthy Care Homes Scheme (Bury)	1	1	Up to date	<input type="checkbox"/>	<input type="checkbox"/>
989	z Richmond CCG LCS - SMI Physical Health Check	7	7	Up to date	<input type="checkbox"/>	<input type="checkbox"/>
951	z Richmond Public Health LCS - NHS Health Checks	45	45	Up to date	<input type="checkbox"/>	<input type="checkbox"/>
Group Type : Lifestyle calculators						
881	Body Mass Index	8	0	Not downloaded	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Group Type : Mental Health calculators						
1389	6CIT	3	3	Up to date	<input type="checkbox"/>	<input type="checkbox"/>
Group Type : NICE Guidelines						
363	Lipid Modification (Based on CG181)	13	0	Not downloaded	<input type="checkbox"/>	<input type="checkbox"/>
Group Type : National programmes						
586	Accessible Information Standard	6	6	Up to date	<input type="checkbox"/>	<input type="checkbox"/>
262	Anticoagulation Manager	20	20	Up to date	<input type="checkbox"/>	<input type="checkbox"/>
834	Cancer Care Review (Macmillan)	12	12	Up to date	<input type="checkbox"/>	<input type="checkbox"/>

Select to download

7. Select **Download** from the toolbar.
8. On completion, select  to close **Download Web Files**.

The template(s) are automatically available to everyone in the practice.